

OAKVILLE PUBLIC LIBRARY BOARD AGENDA

**Wednesday, June 29, 2016
Palermo Room
7:00 p.m.**

*Wireless devices must be switched to the
non-audible function during this meeting.*

*Assistive listening devices are available for
your convenience from the Clerk's staff.*

Register as a delegation

Those wishing to address the Oakville Public Library Board regarding an issue on this agenda are encouraged to do so. To appear as a walk-on delegation, please sign the *Delegation Register Sheet* located on the table in the back of the meeting room or notify the Library's Administration Office no later than noon the day of the scheduled Board Meeting.

If calling to register as a delegation wishing to present to the Board, contact the Library's Administration Office at 905-815-2031, oplboard@oakville.ca or by mail at Oakville Public Library Board, c/o Secretary to the Board, Oakville Public Library, 120 Navy Street, Oakville ON, L6J 2Z4 a week prior to the meeting. Those wishing to appear as a delegation are encouraged to review the Library's Delegation to the Library Board Policy which can be found on the Library's public site at opl.on.ca or upon request to the Secretary to the Board.

OAKVILLE PUBLIC LIBRARY BOARD MEMBERSHIP

The following Members of Council have been appointed to serve on the Library Board until November 30, 2016:

Councillor Jeff Knoll
Councillor Marc Grant

The following Oakville residents have been appointed to serve on the Library Board for the term of Council 2014 – 2018 or until their successors are appointed.

Mark Bettiol
Steven Bright
Pankaj Sardana

At its May 28, 2015 Regular meeting of the Board, Joan Sweeney Marsh was appointed Special Advisor to the Board.



**OAKVILLE PUBLIC LIBRARY BOARD
REGULAR MEETING OF THE BOARD**

AGENDA

**WEDNESDAY, JUNE 29, 2016
PALERMO ROOM
7:00 p.m.**

CHAIRPERSON: COUNCILLOR JEFF KNOLL

Regrets

Declarations of Pecuniary Interest

Confirmation of Minutes of the Previous Regular Meeting of the Board

Minutes of the Regular Meeting of the Board May 26, 2016 **1-10**

Confidential Minutes of the Closed Session of the Board May 26, 2016
(See Confidential Agenda)

CONSENT ITEM(S)

- 1. Status of Outstanding Board Reports** **11**
- Report from Charlotte Meissner, CEO

- 2. 2016 Board Key Agenda Items** **12**
- Report from Charlotte Meissner, CEO

- 3. Monthly Health and Safety Report** **13**
- Report from Charlotte Meissner, CEO

Recommendation:
That the consent items, be received.

CONFIDENTIAL CONSENT ITEM(S)

There are no Confidential Consent Items listed for this agenda.

DISCUSSION ITEM(S):

4. **Status Update – Staff Action Plan – You Matter Employee Engagement Survey 2015 – Metrics@Work** 14-15

Recommendation:
That the report from the CEO, dated _____, be received.

5. **Strategic Plan Process Update (Lord Cultural Resources & S.R. Kent)**

Recommendation:
That the Oakville Public Library Strategic Plan Process Update from Lord Cultural Resources and S.R. Kent, be received.

6. **Monthly Technology Update (Tara Wong and Jeff Lanaus)**

Recommendation:
That the Monthly Technology Update, be received.

7. **Governance: Board of Directors Charter (Board Chair Councillor Jeff Knoll)** 16-49

Recommendation:
That the revised Oakville Public Library Board Procedural By-law, be approved.

8. **Financial Reports – May 31, 2016 (Charlotte Meissner)** 50-57

Recommendation:
That the Oakville Public Library Variance Report dated May 31, 2016, be received.

9. **Monthly Preliminary 2017 Budget Process Update (Charlotte Meissner)**

Recommendation:

That the report from the CEO regarding Preliminary 2017 Budget Process Update, be received.

CONFIDENTIAL DISCUSSION ITEM(S)

C-1. **Personal Matter – RZone Appeal Update**

- **Confidential Verbal Report from Julie Clarke, Director, Human Resources, Town of Oakville**

C-2. **Personal Matter**

- **Confidential Verbal Report from Councillor Jeff Knoll, Board Chair and Colleen Bell, Commissioner, Community Services**

C-3 **Personal Matter**

- **Confidential Verbal Report from Charlotte Meissner, CEO**

(See Confidential Agenda)

10. **NEW BUSINESS**

ADJOURNMENT